

*Financial Services*

**APPLICATION FORM**  
**FOR TUITION FEE EXEMPTION**

Please return completed form to the **FINANCIAL SERVICES OFFICE (L1012), R.D. Parker Tower.**

<p>THIS SECTION TO BE COMPLETED BY <b><u>STUDENT</u></b>                  (INCLUDING EMPLOYEES TAKING COURSES):</p> <p>NAME: _____</p> <p>ADDRESS: _____                  _____</p> <p>TELEPHONE: _____</p> <p>DATE OF BIRTH: _____</p> <p>STUDENT NUMBER: _____</p> <p>SESSION: _____</p> <p>FULL-TIME STUDENT (Specify programme and year)                  _____</p> <p>PART-TIME STUDENT (Specify course(s))                  _____</p> <p><b>ACKNOWLEDGEMENT:</b>                  In order to qualify for a tuition fee exemption or a tuition award, the student must meet the eligibility criteria. Should it be determined that the student is not eligible, he/she will be required to make immediate payment for the tuition owing. The following undertaking must be signed upon submission of the request. Students will be advised subsequently of their failure to qualify and the need to make payment.                  I acknowledge that this application for tuition fee exemption or tuition award is subject to verification, and should it be subsequently determined that I am not eligible for the tuition fee exemption or tuition award, agree to make immediate payment of tuition fees as required by University policy.</p> <p>_____</p>	<p>THIS SECTION TO BE COMPLETED BY <b><u>EMPLOYEE:</u></b></p> <p>NAME: _____</p> <p>EMPLOYEE I.D. #: _____</p> <p>DEPARTMENT: _____</p> <p>EXTENSION: _____</p> <p>STUDENT'S RELATIONSHIP TO EMPLOYEE:</p> <p>Self _____</p> <p>Spouse / Common-law _____</p> <p>Son / Step-son _____</p> <p>Daughter / Step-daughter _____</p> <p>Employee's Group:    LUAPSA    <input type="checkbox"/>    LUFA    <input type="checkbox"/>                                                       LUSU    <input type="checkbox"/>    OTHERS    <input type="checkbox"/></p> <p>SIGNATURE: _____</p> <p>DATE: _____</p>
<p><b>STUDENT'S SIGNATURE</b></p>	<p><b>DATE</b></p>

Forms may be obtained in Financial Services (L1012, 10th Floor, R.D. Parker Tower) OR Student Fees (1st Floor, R.D. Parker Tower).

**THIS SECTION IS RESERVED FOR THE FINANCIAL SERVICES OFFICE:**

**Academic Standing:** \_\_\_\_\_

**Previous academic year's average:** \_\_\_\_\_ **Spring** \_\_\_\_\_%    \_\_\_\_\_ **Winter** \_\_\_\_\_%    **Average** \_\_\_\_\_%

**Student is entitled to:** T.F.E. \_\_\_\_\_    **Bursary** \_\_\_\_\_