

“DRAFT”

SALE OF LOTTERY TICKETS ON CAMPUS

IMPLEMENTATION PROCEDURES

The Board of Governors at their meeting of October 4, 1995 has approved in principle the sale of lottery tickets in University Facilities.

In order to ensure that the sale of such lottery tickets is carried out in an appropriate manner, the following procedures and criteria will apply to any sales.

1. A request to undertake the sale of lottery tickets is to be submitted to the Development Office and prior written approval from the Director of Development will be required, before any sale is initiated. The submission must provide the following information:
 - a) Name of the individual who will assume responsibility for the sales;
 - b) The intended use of the net proceeds;
 - c) Requested period of approval.
2. Sales will only be authorized if proceeds from the sales directly benefit student activities including but not limited to:
 - Scholarships and Bursaries
 - Inter-university Athletics
 - Student cultural activities
3. The sale must be undertaken by a University department or one of the four officially recognized student associations.
4. Sales will only be allowed in the following locations:
 - Laurentian Bookstore
 - Student Centre
 - Ben Avery Building
5. No outside organizations are to be involved in the sales.
6. Appropriate accounting and legal arrangements, as confirmed by the Director of Financial Services, must be in place before any sale is initiated.
7. The policy and implementation procedures will be reviewed following one year of operation.

January 4, 1996