

# LAURENTIAN UNIVERSITY

## Code of Student Conduct

### COMPLAINT SUBMISSION FORM

All complaints are subject to procedures governed by the Code of Student Conduct Enforcement Procedures.

Copies of the Code of Student Conduct, the Companion documents, and the Regulations are available from the following offices:

The Associate Vice-President, Student Affairs  
The Office of Student Life

and also from the web site:

[http://laurentian.ca/vpacademic/policies/conduct\\_codeofstudent\\_complaintregistrationform.pdf](http://laurentian.ca/vpacademic/policies/conduct_codeofstudent_complaintregistrationform.pdf)

#### **Instructions and Copy Distributions:**

1. The Complaint Submission Form should be completed by a complainant and submitted to a Complaints Officer.
2. Photocopies of the complaint will normally be provided to:
  - a) the complainant
  - b) the Associate Vice-President, Student Affairs

# BASIC INFORMATION

## Complainant

Name: \_\_\_\_\_

Student number: \_\_\_\_\_

Local address: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_

Is anyone else taking action on this incident?

\_\_\_\_\_

## Respondents:

### The complaint is being lodged against the following:

1. Name \_\_\_\_\_

Position on campus: \_\_\_\_\_

Department/School: \_\_\_\_\_

Other information: \_\_\_\_\_

\_\_\_\_\_

2. Name \_\_\_\_\_

Position on campus: \_\_\_\_\_

Department/School: \_\_\_\_\_

Other information: \_\_\_\_\_

\_\_\_\_\_

*Note: If more than two people, please use additional pages.*



