

# **Department of History Graduate Studies Handbook**

## **I. Introduction**

The handbook outlines the policies and expectations for the M.A. in History program offered at Laurentian. This handbook supplements the information provided in the Graduate Studies Calendar (available at the Graduate Studies website: [www.laurentian.ca/Laurentian/Home/Departments/School+of+Graduate+Studies/](http://www.laurentian.ca/Laurentian/Home/Departments/School+of+Graduate+Studies/) )

For more particular details regarding the History program contact the Graduate Coordinator,  
Department of History,  
Laurentian University, Sudbury, ON P3E 2C6

or consult our website:

[www.laurentian.ca/Laurentian/Home/Departments/History](http://www.laurentian.ca/Laurentian/Home/Departments/History)

## **II. Applications and Admission**

**Candidates for the M.A. program in History will be judged based on three criteria: letters of reference, statement of interest, and grades. Letters of reference must be obtained from three professors, preferably those who are most familiar with the candidate's work. The statement of interest should be a maximum of two pages, double-spaced (i.e., 500 words), and clearly identify the candidate's intended research field. Applicants should have a B.A. Honours or equivalent in History with a B+ or higher (78%) level of performance over the last two years and within the major. Applicants must also provide undergraduate transcripts.**

Students may be admitted to the program beginning in September or January. For consideration for the September term, we encourage applicants to apply by February 15<sup>th</sup>. For the January term, applications should be complete by November 1<sup>st</sup>. Later applications will still be considered but may not be eligible for full financial support.

Applying to the program involves three steps. The first is to send a brief email outlining the candidate's interest in the program to the Graduate Coordinator (Mark Kuhlberg – [mkuhlberg@laurentian.ca](mailto:mkuhlberg@laurentian.ca)). The second involves applying to the program on-line. Candidates may download the application via the following weblink: <http://horizon.ouac.on.ca/laurentian/grad/e>. **The third step involves identifying a suitable supervisor for either the research essay or the thesis, communicating with that potential supervisor, and arranging to sign and have the potential supervisor sign the *Master of History: Faculty Thesis Advisor Form* (please see Appendix 1).**

### III. Structures and Timelines

The M.A. degree requires the successful completion of a 24-credit academic program. It is offered in two streams: Research Essay and Thesis. The Research Essay stream is a 12 month program requiring eighteen credits of classroom work and the completion of a 50 to 60 page research essay. The Thesis stream is normally up to a 24 month program involving twelve credits in the classroom along with the defence of a thesis that is generally between 80 and 100 pages before a committee that includes an external examiner. Part-time students may take only 6 credits per academic session.

The graduate program in history offers courses and supervision in the following fields:

North American History  
European History  
Northern Ontario

Theses and research essays are normally written in one of these fields. Special arrangements can be made for research in other fields should a faculty member be prepared to supervise the research and should students have access to appropriate primary sources.

All dates are calculated based on full-time enrolment with a September entry to the program.

#### **\* Research Essay Stream**

The Research Essay Stream is primarily intended for those who by interest or background find more extensive course work suited to their needs than thesis research. Students in this stream complete 24 credit hours of graduate courses, including Historical Methods (HIST 5066, 3cr.) and Research Essay (HIST 5050, 6cr.). Candidates should also take at least one 3-credit graduate course in each of the European and North American fields to satisfy breadth requirements.

For HIST 5050, students prepare and present a substantial research essay based on work in primary sources and drawing from a proposal they prepare in the first term of their graduate enrolment. The research essay will be roughly 50 pages, and may not exceed 60 total pages (including tables, references, bibliography, etc.).

#### **MA Research Essay: Compulsory Deadlines, 2010-2011**

25 November	Submission of polished MA Essay proposal to Department
10 December	Proposal approved by Department (committee appointed)
1 March	<i>Summer Research Proposal</i> submitted to Department and School of Graduate Studies

30 April	<i>Annual Progress Report</i> submitted to Department and School of Graduate Studies
30 June	Polished draft submitted to committee
15 July	Committee members return draft with comments
15 August	Final draft submitted to committee  or: <i>Progress Report</i> submitted to Department if programme requirements are not met
30 August	Deadline for committee members to submit final grade
10 September	Student submits final version of essay for duplication
Fall	Graduation! Students must complete an Application for Graduation (check with the Office of the Registrar for deadline).

**\* Thesis Stream**

The thesis stream is designed for students who are interested and capable of pursuing a challenging and extensive research and writing process in pursuit of their degree. Thesis students take 12 credit hours of classes during the fall and winter terms of their first year and register, every term until graduation, in the thesis course (HIST 5000, 12cr.). Thesis students are thus enrolled for up to 24 consecutive months (i.e., fall, winter and spring/summer terms). All MA candidates are required to take Historical Methods (HIST 5066, 3cr.), and at least one 3-credit graduate course in European and one 3-credit in North American fields to satisfy breadth requirements.

For HIST 5000, thesis students prepare and present a thesis based on extensive work in primary sources. The thesis should be between 80 and 100 pages, and may not exceed 120 total pages (including tables, references, bibliography, etc.). It is defended before a committee of three department members as well as examined by an external reader.

**MA Thesis Stream: Compulsory Deadlines, 2010-2011**

Year 1 [commencing in September]

25 November	Deadline for polished MA Essay proposal
7 December	Proposal approved by Department (Committee appointed)
1 March	<i>Summer Research Proposal</i> submitted to Department and School of Graduate Studies
30 August	<i>Progress Report</i> submitted to Department

Year Two [commencing in September]

1 March	<i>Summer Research Proposal</i> submitted to Department and School of Graduate Studies
15 April	Thesis draft submitted to committee
30 April	<i>Annual Progress Report</i> submitted to Department and School of Graduate Studies
30 May	Revised draft submitted to committee
15 June	Thesis sent to external examiner
10 August	Post notification of defence date
25-30 August	Thesis defence completed
10 September	Student submits final version of thesis for duplication
Fall	Graduation! Students must complete an Application for Graduation (check with the Office of the Registrar for deadline).

Public Department Seminars

Weekly during the fall and winter terms, undergraduate and graduate students, faculty (from our department and other disciplines) and members of the public meet in a seminar devoted to getting acquainted with each other and with the program, exploring professional concerns, and presentation of individuals' historical scholarship. All graduate students present at least once during their residency. Students enrolled in the MA Essay stream typically present an aspect of their work during the second (i.e., winter) term of their program. Students enrolled in the MA Thesis stream typically present an

aspect of their work during their second year in the program. Faculty members and visitors will also present papers throughout the year. All full-time MA students are expected to attend these seminars.

#### Annual Report on Progress

All graduate students must submit a brief report to the graduate coordinator every April until they have completed the program. The report details the student's progress towards graduation and includes remarks from the thesis or research essay supervisor. Consult the Graduate Website for the downloadable Annual Report.

<http://www.laurentian.ca/Laurentian/Home/Departments/School+of+Graduate+Studies/Graduate+Student+Resources/Guidlines+on+Graduate+Supervision.htm>

### **IV. Requirements, Resources and Policies**

#### Language Requirements

**Proficiency in any necessary second language, as well as statistical and/or computer skills essential to a particular field, must be demonstrated by students before research is commenced. As well, in keeping with the bilingual objectives of Laurentian University, the Department of History strongly encourages the efforts of graduate students to develop competency in Canada's two official languages.**

#### Supervision

Students are responsible for selecting their own research essay or thesis supervisor, in consultation with the Graduate Coordinator and the faculty members active in the field. **The student and supervisor must sign the *Master of History: Faculty Thesis Advisor Form* (please see Appendix 1) prior to the student being admitted to the program.** Students may change supervisors only after consultation with and after receiving the permission of the Department.

#### Format of Graduate Theses and Research Essays

Consult with the department secretary regarding the formatting of your thesis or research essay. Guidelines on the formatting and presentation of master's theses are available from the Graduate Studies website:

<http://www.laurentian.ca/Laurentian/Home/Departments/School+of+Graduate+Studies/Graduate+Student+Resources/Thesis.htm>

#### Registration

Students normally register in September at the Department's graduate program orientation session. At that time students may register for their fall/winter courses and complete any financial paperwork for GTA/scholarships.

Students are required to register for each term until the degree is completed. Students who for illness, parental, or other good reason find it necessary to suspend or terminate their program must do so in writing to the Graduate Coordinator of the department and by the Director of the School of Graduate Studies and Research. “Inactive” students must register and a minimal fee is charged.

Students who wish to withdraw from their program or from a course may do so on the appropriate change form available from the Office of the Registrar and must be approved by the student’s Advisory Committee and by the School of Graduate Studies and Research.

### Funding

**The Graduate Teaching Assistantship (GTA)** for MA students is currently worth \$6950 for the fall/winter term of study. A Summer Stipend of \$1,000 is available to all full-time students who are working to the completion of their thesis or research essay in the first summer of their graduate registration. Part-time and qualifying students are not eligible for Assistantships. The GTA position may be renewed, for a further two terms of study, for students enrolled in the MA Thesis stream (**i.e., MA Thesis students receive no funding for the third term of their second year, which runs from May to August**).

Graduate students on Assistantship are expected to provide the History Department with ten hours of work per week during the academic year. This work will be assigned by the Chair of the History Department, and typically involves providing:

- teaching assistance to the instructors of introductory courses (may include running tutorial sessions)
- marking assistance in an introductory or intermediate level course
- invigilation of midterms or exams
- research assistance to a member of the faculty.

Certain other scholarships and prizes are awarded solely at the discretion of the Department. These include:

**The Angus Gilbert Memorial Scholarship (currently valued up to \$1000)**

- it is awarded to an incoming graduate student with the highest level of academic achievement

**The Provincial Endowment Scholarship (currently valued at \$2500)**

- it is awarded to an incoming graduate student with the highest level of academic promise

**The Vast and Magnificent Land Scholarship (valued at \$XXXX)**

- it is awarded to a student pursuing research related to Northern Ontario and demonstrating academic excellence

**The French River Heritage Scholarship (currently valued at \$500)**

- awarded to an outstanding thesis student in the second year of his/her enrollment working on a topic related to the history or prehistory of Northern Ontario

Professors may have funding available through their own research grants, which may be used to hire graduate students. For other scholarship opportunities, including the annual OGS and SSHRC competitions, consult the School of Graduate Studies office or website.

Funds to Assist Travel and Research

Students seeking travel assistance should submit completed request forms to the Director of Graduate Studies and Research, including a proposed budget and a specific request for funds. A maximum of \$300 is available per student. Consult the Graduate Studies website for the application procedures and form at [http://laurentian.ca/Laurentian/Home/Departments/School+of+Graduate+Studies/Travel+Grant.htm?Laurentian\\_Lang=en-CA](http://laurentian.ca/Laurentian/Home/Departments/School+of+Graduate+Studies/Travel+Grant.htm?Laurentian_Lang=en-CA)

Computer Services

Accounts on the Laurentian Novell computer system and access to departmental computers are available to graduate students without charge. Please consult Computer Services if you have any questions about your account. Your Novell login also provides you with access to a @laurentian.ca email account as well as off-campus access to the library databases and various other web services (including Desire2Learn).

The Department also has a printer and a scanner which are available for use by graduate students in the graduate student office, A-205.

Library Services

All graduate students may apply for carrels in the Desmarais Library. Space is limited. Applications may be made at the front desk of the library.

Laurentian has a wide selection of primary and secondary sources available. For electronic materials, consult the history databases page at <http://www.laurentian.ca/Laurentian/Home/Departments/Library/Databases/History.htm>

Interlibrary loans are free to all Laurentian students. Articles and book chapters may be provided electronically for print-out at your laurentian.ca email account.

**V. Courses and Faculty**

Graduate Courses

The following graduate courses are offered in 2011-12

Fall Term:

HIST 5066 Historical Methods 3cr  
 HIST 5606 Gender and Social History 3cr

Winter Term:

HIST 5557 Topics in European History 3cr  
 HIST 5156 Themes in Canadian History 3cr

Fall/Winter:

HIST 5000 Master's Thesis 12 cr  
 HIST 5026 Directed Readings 3 cr  
 HIST 5050 Master's Essay 6 cr  
 HIST 5090 Independent Study 6 cr

## COURSES

### **HIST 5000 - Master's Thesis**

The thesis topic will be selected by the student after consultation with the Graduate Coordinator of the Department of History. A thesis proposal must be submitted in writing, and include: (1) a general statement of the objectives; (2) a statement of the method of procedure; (3) an analysis of the main sources. (12 credits)

### **HIST 5000 - Thèse de maîtrise**

Le sujet de la thèse est fait par le candidat en consultation avec le département d'histoire. Le candidat soumet un projet de thèse par écrit dans lequel se trouvent: (1) la description générale des objectifs de sa recherche; (2) une description des méthodes qui seront adoptées; (3) une analyse des principales sources. (12 crédits)

### **HIST 5026 - Directed Readings**

Students may be permitted to follow an intensive reading program under the direction of a faculty member in areas of history covered by the Department's mandate. Permission to take this course is contingent upon the Graduate Committee's approval of a written course proposal. Student may not retain credit both HIST 5026 and 5010. (3 credits)

### **HIST 5026 - Lectures dirigées**

Il peut être permis aux membres du corps étudiant de suivre un programme intensif de lectures, sous la direction d'un membre du corps professoral, dans les domaines de l'histoire enseignés au département. La permission pour suivre ce cours est fonction de l'approbation donnée par le Comité des études supérieures à une proposition de cours présentée par écrit. On ne peut obtenir des crédits à la fois pour le cours HIST 5026 et 5010. (3 crédits)

### **HIST 5050 - Master's Essay**

Those writing a Master's Essay will follow the same procedure set down for the Master's Thesis (HIST 5000). The essay, however, will be much more limited in that it carries only one course credit. (6 credits)

### **HIST 5050 - Mémoire de maîtrise**

La préparation de ce mémoire est semblable à celle de la thèse, sauf que le sujet aura une moins grande portée: ce mémoire n'équivaut qu'à un seul cours. Voyez aussi les règlements de la dissertation spéciale du programme de spécialisation. (6 crédits)

**Hist 5066 - Historical Methods**

This seminar involves students in the study of critical issues in historiography and historical research methods. Students must submit a thesis or essay proposal as part of their required course work. (3 credits)

**HIST 5066 - Méthodes d'étude de l'histoire**

Ce séminaire fait participer les personnes à l'étude de questions cruciales d'historiographie et de méthodes de recherche historique. Dans ce cours, les membres du corps étudiant doivent présenter une proposition de mémoire ou de thèse. (3 crédits)

**HIST 5090 - Independent Studies**

Students will explore methodologies and materials relevant to their research program in an individualized course and present their research at a department. (6 credits)

**HIST 5090 - Etudes indépendantes**

Les étudiants exploreront des approches méthodologiques et conceptuelles pertinentes à la poursuite de leur projet de recherche dans ce cours offert en supervision individuelle. Ils présenteront les résultats de leur recherche lors d'un séminaire départemental. (6 crédits)

**HIST 5156 - Themes in Canadian History**

This seminar course explores the development of Canadian society and life, addressing essential issues in Canadian historiography, historical literature and research. Students may not retain credit for both HIST 5156 and 5100. (3 credits)

**HIST 5156 - Thèmes de l'histoire du Canada**

Ce séminaire permet d'étudier le développement de la société et de la vie au Canada en se penchant sur des questions essentielles de l'historiographie canadienne et de la littérature et des recherches historiques. On ne peut obtenir des crédits à la fois pour le cours HIST 5156 et 5100. (3 crédits)

**HIST 5157 - Themes in Nineteenth Century North American History**

This seminar course examines a range of historical topics and approaches related to the nineteenth century development of North American societies, states and cultures. Students may not retain credit for both HIST 5157 and 5100. (3 credits)

**HIST 5157 - Thèmes portant sur l'histoire de l'Amérique du Nord au XIXe siècle**

Ce séminaire permet d'étudier divers sujets historiques - et des manières de les aborder - se rapportant au développement, au XIXe siècle, des sociétés, des cultures et des états nord-américains. On ne peut obtenir des crédits à la fois pour le cours HIST 5157 et 5100. (3 crédits)

**HIST 5166 - Ontario Social History**

In this seminar, students examine a variety of socio-historical themes and approaches to the history of Ontario. Students may not retain credit for both HIST 5166 and 5100. (3 credits)

**HIST 5166 - Histoire sociale en Ontario**

Ce séminaire permet d'étudier divers sujets socio-historiques et les manières d'aborder l'histoire de l'Ontario. On ne peut obtenir des crédits à la fois pour le cours HIST 5166 et 5100. (3 crédits)

**HIST 5256 - Nineteenth Century Northern Ontario**

This seminar course focuses on the history of Northern Ontario and its peoples in the nineteenth century. Students may not retain credit for both HIST 5256 and 5200. (3 credits)

**HIST 5256 - Le Nord-Ontario au XIXe siècle**

Ce séminaire se concentre sur l'histoire du Nord-Ontario et ses populations au XIXe siècle. On ne peut obtenir des crédits à la fois pour le cours HIST 5256 et 5200. (3 crédits)

**HIST 5257 - Twentieth Century Northern Ontario**

This seminar course investigates various aspects of the historical development of, and literature on, Northern Ontario since 1900. Students may not retain credit for both HIST 5257 and 5200. (3 credits)

**HIST 5257 - Le Nord-Ontario au XXe siècle**

Ce séminaire étudie les divers aspects du développement historique du Nord-Ontario, et de la littérature à ce sujet, depuis 1900. On ne peut obtenir des crédits à la fois pour le cours HIST 5257 et 5200. (3 crédits)

**HIST 5396 - Selected Themes in the History of the United States**

This seminar course explores a variety of themes related to the history of the United States. (3 credits)

**HIST 5486 - Topics in British History**

This seminar examines historical sources, debates and problems in British history. (3 credits)

**HIST 5556 - Themes in Nineteenth Century European Social History**

This seminar course engages students in studying and discussing the sources, issues and debates critical to the social history of nineteenth century Europe. Students may not retain credit for both HIST 5556 and HIST 5500. (3 credits)

**HIST 5556 - Thèmes portant sur l'histoire sociale de l'Europe au XIXe siècle**

Ce séminaire engage les personnes dans l'étude et la discussion des sources, des questions et des débats cruciaux pour l'histoire sociale de l'Europe du XIXe siècle. On ne peut obtenir des crédits à la fois pour le cours HIST 5556 et 5500. (3 crédits)

**HIST 5557 - Topics in European History**

This seminar applies a range of historical methodologies to sources, debates, and problems of western European history. Students may not retain credit for both HIST 5557 and 5500. (3 credits)

**HIST 5557 - Thèmes de l'histoire européenne**

Ce séminaire applique diverses méthodologies de l'étude de l'histoire aux sources, débats et problèmes de l'histoire de l'Europe occidentale. On ne peut obtenir des crédits à la fois pour le cours HIST 5557 et 5500. (3 crédits)

**HIST 5586 - Selected Themes in Contemporary European History**

This seminar explores a range of selected historical problems in Europe's recent history. (3 credits)

**HIST 5606 - Gender and Social History**

Applying a variety of analytic methods, students research issues in modern social history relating to the history and theory of gender and women. (3 credits)

**HIST 5606 - Les femmes et l'histoire sociale**

A l'aide de diverses méthodes analytiques, les membres du corps étudiant font des recherches sur l'histoire des sociétés modernes en ce qui concerne les femmes et la discrimination des sexes. (3 crédits)

**HIST 5626 - Thèmes choisis en histoire de France**

Ce séminaire s'intéresse aux sources et aux problèmes de l'histoire de France. (3 crédits)

## FACULTY

**Dr. L. Ambrose** – *Modern Canadian history, gender, women's organizations, women and religion*

**Dr. J. Belliveau** – *L'histoire du Canada, Ontario français, minorités francophones du Canada, idées politiques*

**Dr. A. Bourbeau** – *L’histoire du Canada, Québec, sociale, relations de genre*  
**Dr. S. Burke** – *Canadian history, Education*  
**Dr. D. Byers (Barrie campus)** – *Canadian Military History*  
**Dr. P. Cameron** – *L’histoire médiévale et de l’Europe moderne*  
**Dr. P. Cavaliere** – *Modern European History, Italy, Fascism*  
**Dr. M. Kuhlberg** – *Canadian history, Northern Ontario, forest history, Native history*  
**Dr. D.M. Leeson** – *Modern British and European history*  
**Dr. J.S. Liedl** – *Premodern Europe*  
**Dr. T. Webb (Barrie campus)** – *The religious, cultural, and political history of pre-Confederation Canada and the Atlantic world*  
**Adjunct Professor**  
**Dr. L. Black (Barrie campus)** – *History of Russia and USSR*

Last updated: 13 September 2011