

LOST AND FOUND
(ARTICLES TURNED INTO SECURITY)

Commencing immediately ALL property turned into Security will be properly tagged and a Found Property report filled out. This order applies to all articles e.g.:

Watches, bicycles, all-terrain vehicles, wallets, eye glasses etc.

When an individual is filing a report on a lost article, the same report will be completed by striking out the word "Found" and replacing it with "Lost".

Anyone turning in found property is to be advised that if the article is not claimed within ninety (90) days, they may claim it.