

Laurentian University of Sudbury

ALCOHOL BEVERAGE POLICY

Preamble: All buildings, physical space, facilities, etc. on Laurentian University of Sudbury property as indicated on the Laurentian University charter are under the control and authority of the Board of Governors.

Through the direction of the Laurentian University Administration, the position of the Director of Services, through the Office of the Director of Services has been directed full control of the liquor license.

General : Laurentian University recognizes the need of activities involving the serving of alcoholic beverages may be held within Laurentian University controlled space.

Purpose : The purpose of this policy is to ensure that the established guidelines for the control of the serving of alcoholic beverages within Laurentian University controlled space be adhered to.

Policy

1.0 Responsibility

- a) Responsibility for all functions utilizing alcoholic beverages on the University license and on Laurentian University property is the responsibility of the University.
- b) The sale and/or serving of alcoholic beverages in the University in facilities licensed under the University license are the responsibility of the Director of Services or as may be designated.
- c) It is the responsibility of the Director of Services and/or the designate to ensure that all Liquor License Board of Ontario regulations pertaining to the sale and serving of alcoholic beverages by the University be adhered to.

2.0 Procedures For Scheduling Events With Beverage Alcohol

The procedure for scheduling events in Laurentian University facilities which involve the sale and/or serving of alcoholic beverages are set out in the Laurentian University of Sudbury Room Reservation and Scheduling Policy.

3.0 Operations

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a) The serving of alcoholic beverages in facilities licensed under the University license will be under the control of the Director of Services. The Manager of the Pub Down Under will be the designate to this end.

b) It will be the responsibility of the Manager of the Pub Down Under to schedule staffing for all alcoholic events held on University property.

4.0 **User Groups**

4.1 **Internal**

a) Internal users are designated as individuals or groups who are directly associated with the University and/or may have a vested interest with the University and its purpose.

b) These users are required to utilize the University license and staffing.

4.2 **External**

a) External users are designated as individuals or groups who have no direct relationship with the function of the University and its purpose.

b) Individuals or groups who are directly associated with the University but request the use of its facilities for non related use will be considered as external users.

c) These users may be given permission to utilize the University facilities under restriction.

i) University bartenders must be retained and utilized.

ii) Special insurance policy may be requested.

5.0 **Pricing**

A University Alcohol Committee will annually review the pricing policy and establish price.

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